

# FAREHAM

BOROUGH COUNCIL

## AGENDA

### HEALTH AND HOUSING POLICY DEVELOPMENT AND REVIEW PANEL

**Date:** Thursday, 28 May 2015

**Time:** 6.00 pm

**Venue:** Collingwood Room - Civic Offices

**Members:**

Councillor B Bayford (Chairman)

Councillor D L Steadman (Vice-Chairman)

Councillors Mrs M Ellerton

T G Knight

Mrs C L A Hockley

Mrs K K Trott

C J Wood

**Deputies:** P J Davies

D J Norris



**1. Apologies for Absence**

**2. Minutes (Pages 1 - 6)**

To confirm as a correct record the minutes of the Health and Housing Policy Development and Review Panel meeting held on 12 March 2015.

**3. Chairman's Announcements**

**4. Declarations of Interest and Disclosures of Advice or Directions**

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct and disclosures of advice or directions received from Group Leaders or Political Groups, in accordance with the Council's Constitution.

**5. Deputations**

To receive any deputations of which notice has been lodged.

**6. Health Update**

To receive a presentation by the Chairman on local health priorities.

**7. Review of the Work Programme 2015/16 (Pages 7 - 10)**

To consider a report by the Director of Community, which invites the Panel to review the Work Programme for 2015/16.

**8. Presentation - Introduction to the Panel and revised Terms of Reference**

To receive a presentation by the Director of Community on an Introduction to the Panel and revised Terms of Reference.

**9. Presentation - Achievements, Priorities and Challenges**

To receive a presentation by the Director of Community on the Achievements, Priorities and Challenges for the Panel.

P GRIMWOOD  
Chief Executive Officer

Civic Offices  
[www.fareham.gov.uk](http://www.fareham.gov.uk)  
20 May 2015

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# FAREHAM

BOROUGH COUNCIL

## Minutes of the Health and Housing Policy Development and Review Panel

(to be confirmed at the next meeting)

**Date:** Thursday, 12 March 2015

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

Councillor Mrs M E Ellerton (Chairman)

Councillor D L Steadman (Vice-Chairman)

**Councillors:** T G Knight, N R Gregory, Mrs K K Trott and Miss S M Bell

**Also**

**Present:** Councillor B Bayford, Executive Member for Health and Housing (item 6)



**1. APOLOGIES FOR ABSENCE**

An apology of absence was received from Councillor D M Whittingham.

**2. MINUTES**

It was AGREED that, subject to the spelling correction of 'care' in paragraph 3 of item 6, and the spelling correction of 'Panels' in paragraph 2 of item 9, of the minutes of the Health and Housing Policy Development and Review Panel held on 15 January 2015 be confirmed and signed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements.

**4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS**

There were no declarations of interest made at this meeting.

**5. DEPUTATIONS**

There were no deputations made at this meeting.

**6. HEALTH UPDATE**

The Panel received a verbal update by the Executive Member for Health and Housing on local strategic issues.

He informed the Panel that he did not have any positive information to report. He stated that there are lots of issues surrounding mental health and dentistry.

He informed the Panel that two integrated care teams have now been set up in Fareham, but he has had no contact with them and does not know where they are based.

He will be attending a meeting with the Head of Commissioning and the Head of Planning for the Fareham and Gosport Clinical Commissioning Group where he will be raising concerns over the lack of support for people who are discharged from hospital but still require care.

He informed the Panel that the A&E department has been well managed over the winter period with the provision of extra beds and the re-scheduling of some elective surgeries. Councillor Gregory enquired as to whether provisions had been put in place for the possibility of a hot summer as this can also cause severe health issues. The Executive Member for Health and Housing stated that there should be Care in the Community in place in order to minimise the amount of people having to be admitted to hospital or to provide assistance to those who are discharged.

He concluded his verbal update by informing the Panel that he is currently putting together a presentation for the Panel on the use of and problems with the Fareham Community Hospital.

It was AGREED that the Executive Member for Health and Housing be thanked for his verbal update.

## **7. FINAL REVIEW OF THE WORK PROGRAMME 2014/15 AND DRAFT WORK PROGRAMME 2015/16**

The Panel considered a report by the Director of Community on the final review of the work programme 2014/15 and the draft work programme for 2015/16.

The Director of Community explained to members that this was the last opportunity for members to put forward suggestions for the 2015/16 work programme. He also informed members that the suggestions put forward by Councillor Knight as listed in item 9 of the previous minutes will be incorporated into the 2015/16 work programme.

Councillor Mrs Trott put forward a suggestion that an item be added onto the agenda to look at sanctions that are applied to people claiming job seekers allowance and how this could impact upon their housing situation. The Director of Community informed the Panel that the Council are not responsible for issuing the sanctions and cannot have a say in how they are issued or dealt with, but members may wish to invite the DWP to attend a meeting to discuss these as, the sanctions do impact on Fareham residents. The Director of Community explained that he had recently met with officers to explore and set up a system to monitor the impact of welfare reforms on our customers and the Council's services.

It was AGREED that the Panel:-

- (a) reviewed the outcomes of the Panel's work programme for 2014/15;
- (b) agreed the proposed work programme for 2015/16; and
- (c) submit the propose work programme for 2015/16 to the Council for endorsement.

## **8. ANNUAL REVIEW OF HOMELESSNESS ACTION PLAN**

The Panel considered a report by the Director of Community on the annual review of the Homelessness Action Plan.

Members enquired as to the impact that Universal Credit will have on tenants as some will be responsible for paying their own rent for the first time, and may not be used to having to budget for a month.

Councillor Gregory suggested that the Council work in partnership with other organisations, such as local Children's Centre where they are running training courses for people advising them of how to budget, and how to look after

themselves and their families. Councillor Gregory suggested passing information on to these organisations so that they can incorporate it into their training sessions. The Director of Community agreed that this was a good idea and is something that Officers will be considering when discussing the Partnering Agreement with DWP.

Councillor Knight addressed the Panel and requested that an up-to-date report on the position of Farelets be brought to the Panel, as the current report is now out of date in parts. The Director of Community confirmed that this would be reported to a future meeting of the Panel.

It was AGREED that the Panel note the progress made so far in meeting the 19 actions included in the Homelessness and Housing Options Strategy 2014 - 2017

## **9. CHANGES TO THE SHELTERED HOUSING SERVICE**

The Panel considered a report by the Director of Community on the planned changes to the sheltered housing service that sheltered tenants receive from the Council.

The Tenancy Services Manager presented the report to the Panel and explained that the proposed staffing structure, as set out in Appendix B to the report, has been agreed today by the affected Members of staff and the Unions. It has resulted in one member of staff taking redundancy and two other members of staff being redeployed within the Council.

The Panel noted that the biggest change is at Downing Court, which provided two Home Support Officers who would help a number of tenants with cleaning, laundry and provide a mid-day meal. The Tenancy Services Manager explained that these posts are to be deleted and that the tenants of Downing Court will receive a reduced level of support from the Sheltered Housing Team in the future. He informed the Panel that staff have been working closely with the tenants and their families to ensure that they have alternative arrangements in place for their continued care and support.

The Tenancy Services Manager also informed the Panel that since the report had been written consultation with tenants on the proposed changes to the Sheltered Housing Service at Melvin Jones House has taken place with a positive response from many of the tenants there, stating that they were happy with the new arrangements, although a couple of tenants have indicated that they wish to continue receiving a similar level of support as they currently do and therefore are looking to move to another sheltered scheme.

It was AGREED that the Panel note the content of the report.

## **10. PRESENTATION - AFFORDABLE HOUSING ENABLING PROGRAMME - ANNUAL UPDATE**

The Panel received a presentation by the Senior Housing Officer (Enabling) on the affordable housing enabling programme.

The presentation outlined the reasons why there is a need for an enabling and development programme, how this can be achieved, how the service is performing to date and the challenges for the future.

It was AGREED that the Senior Housing Officer (Enabling) be thanked for his presentation.

(The meeting started at 6.00 pm  
and ended at 7.37 pm).





# FAREHAM

## BOROUGH COUNCIL

### **Report to Health and Housing Policy Development and Review Panel**

**Date**                **28 May 2015**

**Report of:**        **Director of Community**

**Subject:**           **REVIEW OF WORK PROGRAMME 2015/16**

#### **SUMMARY**

At its meeting on 12 March 2015, the Health and Housing Policy Development and Review Panel agreed to a draft Work Programme for 2015/16. This programme was subsequently submitted to and noted by the Council on 23 April 2015.

#### **RECOMMENDATION**

Members are now invited to review the Work Programme for the year 2015/16.

## **INTRODUCTION**

1. At the last meeting of the Panel on 12 March 2015, members agreed a draft Work Programme for 2015/16 which was subsequently submitted and noted by the Council at its meeting on 23 April 2015.

## **RISK ASSESSMENT**

2. There are no significant risk considerations in relation to this report

## **CONCLUSION**

3. The Panel is invited to review and agree the proposed Work Programme for 2015/16 and as appropriate, add to the draft programme and proposed additional items agreed generally by the Panel or put forward by individual members and accepted by the Panel.

**Appendix A** – Health and Housing Policy Development and Review Panel Draft Work Programme for 2015/16.

### **Background Papers:**

None

### **Reference Papers:**

Health and Housing Policy Development and Review Panel – 12 March 2015 – Minutes

Policy Development and Review Panels to Council – 23 April 2015 – Minutes

### **Enquiries:**

For further information on this report please contact Martyn George. (Ext 4400)

## Appendix A

### DRAFT WORK PROGRAMME FOR 2015/16

<u>MEETING DATES FOR 2015/16</u>	<u>ITEMS</u>
28 May 2015	<ul style="list-style-type: none"> <li>• Review of Work Programme 2015/16</li> <li>• Health Update – (Presentation from Cllr Bayford on local health priorities)</li> <li>• Presentation – Introduction to the Panel and revised Terms of Reference</li> <li>• Presentation: Achievements, Priorities and challenges</li> </ul>
23 July 2015	<ul style="list-style-type: none"> <li>• Review of Work Programme 2015/16</li> <li>• Health Update</li> <li>• Presentation and report from the Rough Sleepers Working Group</li> <li>• Presentation: Findings and learning arising from the Vanguard intervention in Housing Allocations</li> </ul>
24 September 2015	<ul style="list-style-type: none"> <li>• Review of Work Programme 2015/16</li> <li>• Health Update</li> <li>• Welfare Reform Update</li> <li>• Affordable Housing Programme Update</li> <li>• Review of FareLets</li> <li>• Tenancy Management Performance Report</li> <li>• Review of Sheltered Housing (dispersed schemes)</li> </ul>
12 November 2015	<ul style="list-style-type: none"> <li>• Review of Work Programme 2015/16</li> <li>• Health Update</li> <li>• Presentation from Fareham and Gosport Clinical Commission Group – Local Health Priorities</li> <li>• New Allocations Policy (draft)</li> </ul>
21 January 2016	<ul style="list-style-type: none"> <li>• Preliminary Review of Work</li> </ul>

	<p>Programme 2015/16 and Draft Work Programme 2016/17</p> <ul style="list-style-type: none"> <li>• Health Update</li> <li>• Affordable Housing Update</li> <li>• Tenant Engagement</li> </ul>
10 March 2016	<ul style="list-style-type: none"> <li>• Final Review of Work Programme 2014/15 and Draft Work Programme 2016/17</li> <li>• Health Update</li> <li>• Affordable Housing Programme Update</li> <li>• Tenancy Management Performance Report</li> <li>• New Allocations Policy (consultation results)</li> </ul>